



Information Security Awareness Curriculum

COURSE

LESSON COUNT: 6

Safe Collaboration

LESSONS

LEARNING OUTCOMES

Introduction to safe collaboration

- Learners can explain the importance of safe collaboration.
- Learners can identify the risks when collaborating.
- Learners can explain why the level of security should match the classification level of the information sent.

Introduction to email security

- Learners can explain why email is not a secure means of communication.
- Learners can describe what encryption means in terms of email security.
- Learners can give 3 examples of malicious uses of email.

Email security principles

- Learners can describe signs of fake emails.
- Learners can give 4 good habits to adopt when using emails.

Best practices of information sharing

- Learners can define secure ways to share information.
- Learners can differentiate the ways of sharing information securely between internal and external communication.

Collaboration with external third parties

- Learners can explain the importance of having policies and guidelines regarding the collaboration with external third parties.
- Learners can explain that the level of sharing depends on the legal framework in place.
- Learners can give examples of good habits when interacting with third parties.

Securing knowledge

- Learners can describe the importance of securing knowledge.
- Learners can explain the impact of loss of knowledge.
- Learners can give 2 examples of good habits around securing knowledge.